

TOWN OF SCHROEDER

Minutes for Regular Board Meeting on October 14, 2025

Present: Supervisors Bruce Martinson (via Zoom), Tina McKeever, & Cathy Johnson; Treasurer Gordon Engstrom, Clerk Amy Brugge, Fire Chief Cody DeWandeler, Alex Truax (Full Sun Services), and residents of Schroeder.

C. Jonhson motioned to approve an amended agenda to include Resolution 2025-5, 2025-6, & 2025-7. B. Martinson seconded the motion. Motion carried unanimously.

T. McKeever motioned to approve the minutes for the September 9, 2025 Regular Meeting. C. Johnson seconded the motion. Motion carried unanimously.

Treasurer's Report – Treasurer G. Engstrom presented the treasurer's report and explained plan to proceed with electronic payments for both PERA contributions and tax filings. He then provided an overview of resolutions to be presented related to financial institutions.

Disbursements = \$12,241.12 Receipts = \$36,624.18 Total Financial Assets = \$523,458.87

C. Johnson motioned to accept the treasurer's report and approve claims presented of \$89,121.85 paid by checks #6119 - #6147. B. Martinson seconded the motion. Motion carried unanimously.

West End Lodging Tax – No numbers to report at this time

Resolution 2025-5: T. McKeever motioned that it be resolved that the township requires 2 signatures to authorize transactions at NSFCU (only fund transfers) and that the Treasurer, Clerk, and Board Chair be the authorized signers. C. Johnson seconded the resolution.

Resolution 2025-5 carried unanimously.

Resolution 2025-6: T. McKeever motioned that it be resolved that reserve funds (\$44,194.50 as of 9/30/25) be moved to the general fund. C. Johnson seconded the resolution. Resolution 2025-6 carried unanimously.

Resolution 2025-7: T. McKeever motioned that it be resolved that \$200,000 from the general funds at the Grand Marais State Bank be transferred to investment account with Charles Schwab. C. Johnson seconded the resolution. Resolution 2025-7 carried unanimously.

Commissioner's Report – N/A

Fire Department – Fire Chief DeWandeler reported that there were 3 motor vehicle accident calls and no fires in September. Fire department had their meeting last night. Discussed having

shipping containers donated or sold a reduced rate by N. Olson for training. Would like to purchase tower lights, batteries, charges, and some other tools. May need to raise the credit card limit for these types of large purchases. Participated in education events with Birch Grove School as part of Fire Prevention week at Birch Grove School. Will also be contacting Jay DeCoux about radios, as there hasn't been any updates from Cook County on this effort since July. The Crosby Fire is considered fully contained.

T. McKeever motioned to increase the credit card limit to \$3,000. C. Johnson seconded the motion. Motion carried unanimously.

Road and Bridge – Roadwork and mitigation efforts on Sugarloaf Road have been completed. Will need B. Martinson to finalize report with MN HESM and mitigation funds.

Snow Plow Bids – 2 bids were received for Town Hall and Gitchi Gami contracts (Full Sun Services & Curt Laboda) and 1 bid (Curt Laboda) was submitted for plowing the Sugarloaf Road. The board reviewed all bids and discussed rates for 2-year contract.

T. McKeever motioned to select Curt Laboda for each of the three snowplowing contracts for 2025 – 2027. C. Johnson seconded the motion. Motion carried unanimously.

There was additional discussion around potential weight limits and fees for Sugarloaf Road in relation to gravel truck activity. B. Martinson will inquire about weight limits and a surcharge for maintenance related to truck tonnage.

Cemetery – No update regarding the cemetery gate repair. Fire Chief emptied the water tank at the cemetery. B. Martinson will finalize winterizing the water tank. There was discussion on leveling & re-seeding some areas of the cemetery that has undergone significant erosion. Reviewed recent burial plot inquiry to review plots and deed ownership.

Recreation – Dock at Dyers Lake will be removed by the end of the month and portable toilet at the park will be removed next week. B. Martinson noted that the Robert Silver sign by dog park entrance needs painting, and he will reach out to

Town Hall – Discussed the septic system alarm situation in late September. G&G Septic did pump the tanks last week, as it had not been done since 2016. They recommend pumping the tank every 5 years. There is a hole in the drywall near the urinal in the men's bathroom following a recent rental. Board will elect not to return the damage deposit to rental party.

Taconite Harbor Strategic Plan Update – The board reviewed the EDA website delineating the 15 individuals selected for the Taconite Harbor Advisory Group. The first meeting will be on October 29th at the Town Hall (Stantec rental) and then future meetings will be held virtually. A. Brugge will provide monthly updates at board meetings regarding the advisory group's activities.

Land Use Plan Committee – The Land Use Plan Committee presented a final version of the 2025 Schroeder Sub-Area Plan for the board to review.

T. McKeever motioned to approve the Schroeder Sub-Area Plan and submit to the Cook County Land Services Department for the Cook County Planning Commission to review. C. Johnson seconded the motion. Motion carried unanimously.

Other Business:

MPCA Letter on Taconite Harbor – the board reviewed the recent communication from Minnesota Pollution Control Agency regarding Petroleum Leak at Taconite Harbor site.

West End Emergency Management Meeting – C. Johnson provided an update from the October 7th meeting of the West End Emergency Management group. There is potential that the group will organize an open house for all 3 townships' emergency services. When Cook County finalizes its updates to the county's emergency plan, C. Johnson will request that the Emergency Management Director present the newly revised plan to west end communities. C. Johnson also attended the county emergency management planning meeting this week and reports having identified an American Red Cross representative who may be a good future resource. Next meeting will likely be held in January 2026.

Cook County PHHS – Reviewed recent updates regarding PHHS at the county level.

C. Johnson motioned to have the Schroeder Board of Supervisors send a letter to Cook County Board of Commissioners inquiring about controls to ensure there are not large financial errors in departments. T. McKeever seconded the motion. Motion carried unanimously.

Correspondence

Sent – MN Unemployment Q3 Report, MN Paid Leave Q3 Report, IRS 941 Q3 Filing

Received – MPCA letter on Taconite Harbor

Public Comments – N/A

Next Meeting: **Monday, November 10, 2025**

C. Johnson motioned to adjourned. T. McKeever seconded the motion. Meeting was adjourned at 8:26pm.

Respectfully submitted,

Amy Brugge
Schroeder Town Clerk